

CARENCRO CATHOLIC SCHOOL ADVISORY COUNCIL MEETING

DATE: Thursday, September 10, 2020

TIME: 6:00 PM

LOCATION: CCS Cafeteria

Meeting was called to order at 6:02 p.m. by Mrs. Deon Fontenot. Attendees were as follows:

ATTENDEES (- Indicates Absent)

<input checked="" type="checkbox"/> Mr. Jacob Bergeron	<input checked="" type="checkbox"/> Mrs. Judy Blanchard	<input checked="" type="checkbox"/> Mrs. Jena Courville
<input checked="" type="checkbox"/> Mrs. Deon Fontenot	<input checked="" type="checkbox"/> Mrs. Ericka Forest	<input type="checkbox"/> Mrs. Leah Landry
<input checked="" type="checkbox"/> Mrs. Morgen Landry	<input checked="" type="checkbox"/> Fr. Mark Ledoux	<input type="checkbox"/> Mrs. Tricia Menard
<input checked="" type="checkbox"/> Mr. Jeffrey Miller	<input checked="" type="checkbox"/> Ms. Devin Soeseno	

MINUTES

1. The advisory council meeting was called to order at 6:02 p.m. Quorum was established.
2. Fr. Ledoux led the opening prayer.
3. Ms. Soeseno introduced the newest council member: Mr. Jacob Bergeron. All current members introduced themselves.
4. Mrs. Fontenot asked for an approval of the July 2020 minutes.
 - a. Fr. Ledoux provided a grammatical correction. Motion to approve and accept the July 2020 minutes made by Mrs. Blanchard. Seconded by Mr. Miller. Motion passed.
5. Open discussion regarding #IGiveCatholic campaign led by Ms. Soeseno. CCS was the top raising school during the 2019 campaign. We need to begin thinking of the fundraising purpose for the 2020 campaign since it is December 1st which is also known as Giving Tuesday.
 - a. Last year's campaign raised roughly \$11,000 with \$3,900 being used to fill holes and smooth the surface in the parking lot. Mr. Gonsulin donated his services for the labor portion.
 - b. The vision of a parking lot makeover will need to be completed in phases and spread throughout many years to come.
 - c. The council suggested other areas to focus on during the 2020 campaign. Suggestions include: replacing fascia boards, painting the entire school, roof repairs, horseshoe parking lot, and gym insulation. Mrs. Forest will get quotes for the gym insulation and present that as a top option for council approval. The second priority would be repairing and repainting areas around the school (fascia boards, columns, etc.)
6. The state of Louisiana is moving into Phase 3, however for CCS there will be no immediate changes. The school is still waiting to hear a final directive from the Diocese.
7. There will be no Fete des Amis this fall due to COVID-19.
8. Calendar adjustments for the school year are mostly due to COVID-19 restrictions and include the First Responders Mass being postponed, Blessing of the Pets being cancelled, and the Living Rosary will be October 1st with only the 1st, 2nd, and 8th graders physically participating and live-streamed into the classrooms for all to virtually participate.
9. Mr. Miller provided the Religion update on behalf of Ms. Roy.

- a. Mr. Joubert has resigned due to COVID-19 health concerns. Ms. Roy has stepped into the Religion Coordinator role as well as teaching middle school religion.
- b. Mrs. Jill Myers is our elementary religion teacher and Librarian. She is doing an excellent job of teaching from the new religion curriculum.
- c. There was no summer AR testing due to closed campus and credibility concerns when testing from home.

10. Mrs. Forest provided the Curriculum update.

- a. Title 1 tutoring has begun for grades 1-8 which is provided by the state. First Grade is not eligible until after the first nine weeks. Grades 2-3 have ELA. Grades 4-8 have Math. Ten students are continuing from the Spring.
- b. Spring ACT testing for grades 1-8 are scheduled for April 12-18.
- c. Teachers are required to have their lesson plans available on RenWeb by 7:45a on Monday mornings.

11. Mr. Miller provided the Athletic update on behalf of Coach Tori.

- a. Due to COVID-19, athletic seasons have been completed flipped. We will start with Baseball and Softball middle of September and will play at Pelican Park in Carencro and St. Julien Park in Broussard.
- b. Coach Tori and Ms. Soeseno hosted a virtual athletics meeting to discuss the plan for sports and some changes around fees to provide our students with a better athletic program.

12. Mrs. Courville provided the Technology update on behalf of Mrs. Katy Lorenz.

- a. Windows 10 update is nearing completion.

13. Mrs. Landry provided the Development/Advancement update.

- a. Students are doing an excellent job at adjusting to the restrictions on campus.
- b. Fundraising has taken a significant hit due to the COVID-19 restrictions.
 - i. Pizzaville USA is unable to host the CCS Family Nights because of the capacity restrictions during Phase 2 and Phase 3. Once more restrictions are lifted, Pizzaville USA will begin.
 - ii. McLaff has selected four (4) schools to host throughout the year at each location. CCS has been chosen for the Carencro (Veterans) location. Once more details are provided by McLaff the information will be shared with Advisory.
 - iii. The Food Drive for those affected by Hurricane Laura was a huge success. CCS filled 2.5 extra-large delivery boxes through United Way of Acadiana.
- c. Parent Groups have been organized and are constantly in action with great feedback.
- d. CCS remains a closed campus and prohibits the ability to offer tours to prospecting families. We are looking into a virtual tour option.
- e. Every effort is being made to keep our name (and brand) in the community with a positive light. There is constant communication with the local news and papers to share our good work.

14. Mrs. Forest provided the Facilities update.

- a. Ms. Bailey Jones has been hired to help Coach Jeremi with cleaning and campus maintenance.
- b. Class of 2020 planted a Live Oak tree behind the gym area as their gift to the school.
- c. Lighting in the gym needs to be replaced. We are working with companies for quotes on converting to LED as a cost-saving measure.
- d. Following Hurricane Laura, there was some damage to the roof in the Early Learning Center over the vacant Pre-K4 classroom. Mr. Miller provided a roofing contact and will reach out to the company.
- e. The gym insulation is falling off in chunks and will need to be redone sooner rather than later. Discussion continued about the possibility of raising funds/awareness through IGiveCatholic 2020 campaign.

15. Fr. Ledoux provided the Finance update.

- a. During the first Finance meeting of the school year, there was no budget prepared and presented.
- b. Fr. Ledoux has asked the Ms. Soeseno implement new billing procedures for monthly invoicing and past due notices.

16. Ms. Soeseno provided the Principal's update.

- a. The student handbook has had a complete revision and includes a ZERO TOLERANCE policy on many issues. Since this revision was completed, Ms. Soeseno has dismissed a student based on this addition.
- b. A social media policy for employees of CCS has also been created.
- c. We are always prepared to go virtual for our students. Grades 3-8 are 1:1 with devices.
- d. Excited for faith formation with the 2 religion teachers who will share their teachings with the other CCS faculty to encompass religion in everything being taught
- e. Current enrollment is 212. Last day of school in March enrollment was at 224.
- f. Registration being held by some parents in case they wish to enroll students after the first 9 weeks. This has been offered this year due to COVID-19.
- g. 3 students are currently doing virtual at home
- h. 2 additional students will be enrolling in October
- i. Pre-k through 4th have available spots but are being determined on a case-by-case basis. Grades 5th through 8th are waitlisted.
- j. Morning announcements have changed this year and are now being streamed via Google Meet into the classrooms each morning.
- k. Mrs. Fontenot asked if it would be possible to add pictures of the new students to the website and screens around campus. Ms. Soeseno will look into this as we need to be mindful of consent.

17. Mrs. Fontenot provided the Chairperson update.

- a. Excited to welcome the new school year after the disappointing end to the 2019-20 year.
- b. There has been little to no complaints from the community or families.

18. Fr. Ledoux provided the Pastor's update.

- a. Very pleased despite all the setbacks and pitfalls in a very fluid situation

- b. Had anticipated 275 students but to be down to 212 has been difficult missing that tuition money
- c. The departure of Fr Istre has been hard to overcome
- d. Very pleased with the bond that Ms. Soeseno, Mrs. Forest, and Mrs. Landry have established
- e. Would like CCS to begin to look to the 125th anniversary of the school in 2 years.
- f. Mrs. Landry added that the administration has started brainstorming a plethora of options and will happily continue to keep the 125th anniversary at the forefront of conversations.

19. Future meetings to note:

- a. November 12; January 21; March 26; and May 20

20. Fr. Ledoux led the closing prayer followed by Mr. Miller calling for a motion to adjourn. Seconded by Mrs. Blanchard. Motion passed.

Meeting was adjourned at 8:02 p.m.

Approved by: _____

Mr. Jeffrey Miller
Secretary, CCS Advisory Council

Date: _____